



## VACANCY - 2242

REFERENCE NR	:	VAC00342/26
JOB TITLE	:	Senior Manager Strategic Procurement
JOB LEVEL	:	D4
SALARY	:	R 887 541 – R 1 331 311
REPORT TO	:	HOD Procurement
DIVISION	:	Supply Chain Management
DEPT	:	Procurement
LOCATION	:	SITA Erasmuskloof, Pretoria
POSITION STATUS	:	Permanent (Internal & External)

### Purpose of the job

To develop, implement and manage the strategic sourcing function within SITA.

### Key Responsibility Areas

- To develop and maintain strategies to achieve and maintain higher levels of customer satisfaction
- To develop and maintain a process by which vendors are selected and managed in accordance with established guidelines and best practices
- To develop and maintain strategies to achieve and maintain higher levels of customer satisfaction
- Manage human resources in order to ensure the efficient operation of the business unit
- Develop and implement improved strategic sourcing policies.

### Qualifications and Experience

**Required Qualification:** 3-year National Diploma/ Bachelor's degree in: Commerce/Engineering/IT /Supply Chain /Logistics/Law; or NQF Equivalent.

**Experience:** 8 - 9 years practical experience within the public sector and/or private sector with a minimum of 2 years on ICT related commodities and a minimum of 3 year within a managerial position.

### Technical Competencies Description

**Knowledge of:** Procurement and supply chain best practices SCM/Procurement processes, procedures, and transaction systems Knowledge and market understanding of the ICT environment Basic Sourcing with emphasis on a quick turnaround for Lines of Business Strategy development and implementation Facilitation of supplier negotiations financial management and cost analysis Supply Value Chain analysis Risk management Legal aspects for Procurement Stakeholder management.

### How to apply

To apply please log onto the e-Government Portal: [www.eservices.gov.za](http://www.eservices.gov.za) and follow the following process

1. Register using your ID and personal information
2. Use received one-time pin to complete the registration
3. Log in using your username and password
4. Click on "Employment & Labour
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

Or, if candidate has registered on eservices portal, access [www.eservices.gov.za](http://www.eservices.gov.za), then follow the below steps:

1. Click on "Employment & Labour
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact [egovsupport@sita.co.za](mailto:egovsupport@sita.co.za) OR call 080 1414 882

CV`s sent to the above email addresses will not be considered

**Closing Date: 10 April 2025**

#### **Disclaimer**

SITA is an Employment Equity employer, and this position will be filled based on the Employment Equity Plan. Correspondence will be limited to short-listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number for the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves the right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant`s documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.